Dear Exhibitor:

HealthAchieve Show Management places a major emphasis on the safety of workers working on the exhibit floor in the Metro Toronto Convention Centre (MTCC). Since May 28, 1998, the Ontario Ministry of Labour (MOL) has determined that the exhibit floor during the move-in and move-out is considered a construction site. As a result, the MOL requires that, in compliance with the Occupational Health & Safety Act (OHSA), all workers engaged in set-up / teardown activities during move-in and move-out for the HealthAchieve exhibition have to use appropriate Personal Protective Equipment (PPE). This includes all exhibit installations, and extends for the full move-in and move-out period.

The Ontario Ministry of Labour is the agency that enforces the OHSA, and they have been frequent visitors to the facility to ensure the Act and Regulations are being met. Based on our current understanding of the legislation, and as mandated by the MOL, all the exhibitors at HealthAchieve are required to comply with the following requirements. An extract of the OHSA relating to “Protective Clothing, Equipment and Devices” is attached for your information.

1. From the commencement of the move-in or move-out until all work activity has been completed, all workers will be required to wear Canadian Standards Association (CSA) approved “green patch” safety footwear (toe and sole protection) and a CSA approved hardhat. This applies to all areas of the MTCC where work is being done.

2. As required by the OHSA regulation, no one will be allowed access to the exhibit floor without the appropriate protective equipment.

3. It is also very important that you limit the number of staff on the exhibit floor to only those absolutely necessary to set up your exhibit space.

4. There are specific work activities that require other types of PPE, such as safety harnesses for high work, and safety glasses for work with electrical tools. Please make sure your staff working on the show floor understands the requirements and complies with them at all times.

5. Children under the age of 16 years are not permitted on the exhibit floor during the move-in or move-out hours.

It is our goal to ensure a smooth, safe and successful show. Please forward this important message to the attention of all your employees or contractors involved in the move-in and move-out at HealthAchieve 2017.

Please also complete the Safety Release Form if you have not done so when you were reserving your exhibit space.

Your co-operation in this matter is greatly appreciated.

Isabella Wai
Director, Convention Exhibits
HealthAchieve 2017
Protective Footwear

On May 28, 1998 the Ministry of Labour conducted a site tour of the Metro Toronto Convention Centre facilities & determined that the exhibit levels during a move-in and move-out are considered construction sites, therefore, all workers must wear protective footwear as stipulated in the Occupational Health & Safety Act. The Occupational Health & Safety Act states “A worker exposed to the hazard of a foot injury shall wear foot protection appropriate in the circumstances” (R.R.O. 1990 reg 851-S82).

All exhibitors display and show managers and exhibit/display company employees that work on the exhibit levels during a move-in and move-out must wear protective footwear. Anyone found not wearing approved safety shoes will be immediately asked to leave the exhibit hall.

Safety in the workplace is an important issue for all of us and the Convention Centre appreciates your full co-operation and support with this important issue.

Should you have any questions, please feel free to contact Michel Genier, Operations Manager at (416) 585-8278.

Our People are the Centre

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(2) The supervisor shall supervise the work at all times either personally or by having an assistant, who is a competent person, do so personally.

O. Reg. 145/00, s. 10

16. At a project, no person younger than 16 years of age shall,
(a) be employed in or about the workplace; or
(b) be permitted to be present in or about the workplace while work is being performed.

O. Reg. 145/00, s. 11

17. (1) A constructor shall establish for a project written procedures to be followed in the event of an emergency and shall ensure that the procedures are followed at the project.
(2) The constructor shall review the emergency procedures with the joint health and safety committee or the health and safety representative for the project, if any.
(3) The constructor shall ensure that the emergency procedures are posted in a conspicuous place at the project.

O. Reg. 145/00, s. 11

18. The constructor shall ensure that every worker at the project has ready access to a telephone, two-way radio or other system of two-way communication in the event of an emergency.

O. Reg. 145/00, s. 11

19. If, under this Regulation, a record is required to be kept available for inspection at a project, the constructor or employer, as the case may be, shall keep the record for at least one year after the project is finished.

PART II — GENERAL CONSTRUCTION

Application

20. This Part applies with respect to all projects.

Protective Clothing, Equipment and Devices

21. (1) A worker shall wear such protective clothing and use such personal protective equipment or devices as are necessary to protect the worker against the hazards to which the worker may be exposed.

(2) A worker’s employer shall require the worker to comply with subsection (1).

(3) A worker required to wear protective clothing or use personal protective equipment or devices shall be adequately instructed and trained in the care and use of the clothing, equipment or device before wearing or using it.

22. (1) Every worker shall wear protective headwear at all times when on a project.
(2) Protective headwear shall be a safety hat that,
(a) consists of a shell and suspension that is adequate to protect a person’s head against impact and against flying or falling small objects; and
(b) has a shell which can withstand a dielectric strength test at 20,000 volts phase to ground.

23. (1) Every worker shall wear protective footwear at all times when on a project.
(2) Protective footwear shall be a safety shoe or safety boot,
(a) with a toe cap that is adequate to protect the wearer’s toes against injury due to impact and is capable of resisting at least 125 joules impact; and
(b) with a sole or insole that is adequate to protect the wearer’s feet against injury due to puncture and is capable of resisting a penetration load of 1.2 kilonewtons when tested with a DIN standard pin.

24. A worker shall use protection appropriate in the circumstances when there is a risk of eye injury to the worker.

25. A worker shall use protection appropriate in the circumstances when there is a risk of injury on a project from contact between the worker’s skin and,
(a) a noxious gas, liquid, fume or dust;
(b) an object that may puncture, cut or abrade the skin;
(c) a hot object, hot liquid or molten metal; or
(d) radiant heat.

26. Sections 26.1 to 26.9 apply where a worker is exposed to any of the following hazards:
1. Falling more than 3 metres.
SAFETY RELEASE FORM

Health Achieve Show Management requires that this form be signed and returned with the exhibitor contract. If the form is not received by Show Management prior to the show, move-in will not be permitted.

All exhibitors to Health Achieve 2017 are required to have and use the appropriate Personal Protective Equipment while on the event premises.

The exhibit floor at Metro Toronto Convention Centre during the move-in and move-out of the show is considered a construction site and is governed by the Occupational Health and Safety Act (OHSA). Failure to comply with the Act and Regulations as outlined in the OHSA (21(1) – 25 inclusive) may result in the closure of the show floor.

Health Achieve 2017 Show Management requires that everyone abide by Ontario Safety Standards while on this site. All provincial Safety Regulations and Safety Procedures are to be followed.

Safety shoes and hard hats are required for all personnel involved in the move-in and move-out of the show. Other personal protective equipment (gloves, safety glasses, hearing protection etc.) must be worn, as required.

I, __________________________________________________________________________
(Print name of the exhibitor or contractor)

Representing _________________________________________________________________
(Print company name of the exhibitor)

hereby undertake that I understand the safety requirements for Health Achieve 2017, and that my company and its associated contractors will comply with these directions and the regulations as set forth in the Occupational Health and Safety Act (OHSA).

Signature:  ___________________________________________________________________

Name (please print):  __________________________________________________________

Phone Number: ___________________________ Email: _____________________________

Date: ________________________________