Exhibition & Booth Details

This document contains important information that should be reviewed in preparation for the show.

We’re Moving:
Join Us Down South!

In true HealthAchieve style we are evolving yet again and moving to the South Building of the MTCC for our 2017 edition of HealthAchieve.

Save the date and mark your calendars for HealthAchieve 2017 taking place over two days – November 6 and 7 – in the South Building of the MTCC.

Location:
Metro Toronto Convention Centre (MTCC)
South Building, Halls D and E
222 Bremner Boulevard
Toronto, Ontario M5V 3L9
Canada
Exhibition and Booth Details:

Exhibition Dates: November 6 and 7, 2017
Exhibition Hours: November 6 from 9:00 a.m. to 5:00 p.m.
                November 7 from 9:00 a.m. to 3:30 p.m. (New Closing Time)

Exhibit Space Design

Please note that it is very important for you to follow the exhibit space design in our Rules and Regulations. Please make sure your exhibit display will not be blocking the sightline of the aisle, i.e. all display fixtures should be 3 ft or lower from the aisle line to 6 ft into the exhibit space. For example, tent or any panel display taller than 3 ft from the aisle to 6ft into the exhibit space will not be acceptable. See the diagram below and the details in the Rules and Regulations.

![Diagram of 10'x10' Draped Booth]

Please note: Exhibit spaces are pipe and drape (i.e. curtain) and not hard panel.

Items **Included** in the Exhibit Space Rate

OHA will be providing each exhibit space with the following:

a) One electrical 800 watt, 120 volt duplex outlet for exhibit spaces ranging from 100 to 200 square feet. For exhibit spaces from 201 to 400 square feet, the space will get two electrical outlets and for exhibit spaces over 400 square feet, there will be 3 outlets.

b) The pipe and drape which will consist of: back wall 8 feet high, side walls 8 feet high for 4 feet out from back wall and side rails 3 feet high. The drape colour is white and the aisle carpet colour is blue for this year. You are responsible for your own carpet which is mandatory in your exhibit space. You can bring your own or rent one from GES.
c) Cleaning Services for the two days.

**Items Not Included in the Exhibit Space Rate**

Carpet (mandatory), signage and furniture are not included in the exhibit space rate. As a prerequisite to exhibiting, exhibitors are required to have their exhibit space fully covered with carpet or other suitable floor covering. You have the option to bring your own carpet or you can rent it from GES.

- Carpet Order Form
- Furniture Show Special

**Move-in Schedule**

Move-in times:
- Friday, November 3 from 2:00 p.m. to 6:00 p.m.
- Saturday, November 4 from 8:00 a.m. to 4:00 p.m.
- Sunday, November 5 from 8:00 a.m. to 12 Noon

Please refer to this link to view your designated move-in schedule.

- Move in Schedule

**Move-out Schedule**

Move-out times: Tuesday, November 7 from 3:30 p.m. to 10:00 p.m.

After 10:00 p.m. on Tuesday, November 7, if your exhibiting material has not been removed, the Show Management reserves the right to have the materials left on the exhibit floor removed from the floor at the exhibitor’s expense.

*All the handling of the materials will be charged directly to the exhibitor.*

**Miscellaneous Items**

**Internet Access /WiFi /Parking Pass**

Please note that Internet access or WiFi is not included in the exhibit space rate but you can obtain the service from the Metro Toronto Convention Centre at a cost.

If you need to order a telephone or high speed internet access, please call Metro Toronto Convention Centre Communications Department at 416-585-3596.

- Wireless Internal Access Order Form
- Wired Internal Access Order Form
- MTCC Parking Pass Order Form
Lead Retrieval System

If you want to order the Lead Retrieval System unit, please contact Microspec at 1-888-780-9825 or e-mail: leadretrieval@microspec.com

Lead Retrieval Order Form

Audio Visual Equipment Rental

If you need any audio visual equipment, please contact FMAV at 1-888-287-3687 or exhibits@fmav.ca

Audio Visual Order Form

IMPORTANT INFORMATION

Warning: False Information on Attendee Lists and/or Housing Piracy

We want to bring to your attention that you may receive emails or phone calls from organizations who claim they are contacting you on behalf of the HealthAchieve Show Management, especially closer to the show dates selling you the “Attendees List for HealthAchieve” or offering you special hotel or housing discount. Please note that any of these companies that have reached out to you have no affiliation with the OHA and HealthAchieve and we have no working relationship with them. Please be aware that we do not sell our delegate lists to anyone.